## Meeting Topics

1. Greg Ford – new team member – Williams/INGAA
   1. Greg was on vacation and not able to be on this call.
2. INGAA’s PIPA webinar debrief
   1. Webinar link was sent to Team members previously by Julie.
   2. Approximately 146 people participated.
   3. SGA considering hosting similar webinar (Greg Hines).
   4. AGA will evaluate the possibility of hosting a similar webinar, maybe fall session (Chuck Kanoy).
   5. **ACTION:** Julie will talk with NACo and NAHB regarding their hosting similar webinars.
3. Operator and Local Government PIPA Evaluation Tool - communication plan to other stakeholders?
   1. Presented by Julie at CGA Damage Prevention Expo.
   2. Draft tool for developers has been created but needs to be reviewed by NAHB before distributing.
   3. Distribute through an email cover letter with attachment to stakeholder orgs. **ACTION:** Julie will draft cover letter for various stakeholder groups.
   4. Article for trade magazines – Jeff Share, Pipeline & Gas Journal, has offered to print article. **ACTION:** Susan Waller offered to prepare, possibly as Q&A.
   5. P&G Journal does a spring conference. **ACTION:** Terri Larsen will contact them to see if a forum panel could get on the agenda. Possible topics related to PIPA to consider are encroachment programs and methods to identify new development along the pipeline ROW.
   6. Vectren Encroachment Manager – Vectren began looking at preventive and mitigative measures last year, recognizing that communities plan and implement development without consulting pipeline operators. Vectren hired one encroachment manager to try to mitigate damage by looking at development projects and reaching out to affected stakeholders. Vectren is developing an encroachment policy.
   7. Spectra is in early stages of program development of program to look at growth and construction permits to identify potential encroachment areas. Partly driven by surveillance requirements for class location. Talking to/looking for vendors that might help.
   8. API does SmartBrief newsletter; AOPL does newsletter. **ACTION**: Terri Larsen will check into getting articles into those publications.
4. Recent and Upcoming communication efforts (CGA, Salt Lake City Forum, API)
   1. This week Salt Lake City is holding a pipeline safety forum as a follow up from the Chevron spill in Butte Creek in 2011. PHMSA will be presenting (Chris Hoidal, Linda Daugherty, Tim Finch, David Mulligan, Julie Halliday) as well as CGA, API and several pipeline operators in the area, excluding Chevron. Hosted by Salt Lake City and County; Robin Carbaugh, hired by SLC as ombudsman, is the primary contact. SLC received TAG from PHMSA as a result of the Chevron spill. Rebecca Craven noted city and county contracted with PST to organize and put on forums and conferences regarding pipeline issues. Format is mixed panels with presenters on health issues, the aftermath of the spill, national pipeline safety issues, damage prevention, emergency response and land use planning.
   2. Incident mitigation management plan (ANPRM) – INGAA commented. Involves operators working with emergency responders.
   3. Terri and Julie will be presenting at the API Conference in April.
5. FAQs for website **Action:** Julie will distribute version for final review and then will post on the website.
6. Hazard mitigation plan update – VDEM
   1. Working with VDEM to develop a project to integrate pipelines in state and regional hazard mitigation plans. Virginia received TAG in this regard. **Action:** Julie will distribute plan outline to team for review and comment.
7. Pilot of RP ND 23 – volunteers?
   1. Tim Butters, Deputy Administrator has reached out to constituents in fire community to see what should be considered in emergency response relative to ND23 and to solicit volunteers to participate in a pilot review of the existing ROW for emergency response preparedness/response planning. Will inform Team as information evolves.
8. NPMS Logo in development
   1. PHMSA is in process of developing logo. The logo will be available for others to put on their website and link to the NPMS Public Viewer.
9. APA PAS report meeting – canceled
   1. APA decided it wasn’t in their interest at this time to develop PAS report following discussion with PHMSA and PIPA Communications Team.
10. Dates for PIPA Communication Team face-to-face meeting – July 24-25
    1. Location for meeting - suggestions: DC; Bellingham, WA; Indianapolis; **Action:** Looking for a host for the meeting. If interested, let Julie know.
    2. Topics: 1) Overhaul of PIPA website; 2) Review of hazard mitigation planning assistance guide to state and local governments.
    3. Suggestion: Include a working session with a local community planning committee. E.g., community planning group involved with a controversial Spectra compressor station. This will also help some Team members justify travel/costs for meeting. **ACTION**: Andrea and Susan will look for some locations. Will also talk to Greg Ford.
11. Other topics/comments: Need to raise the bar for PIPA communications.

## Participants (grey font indicates Team member did not participate in this meeting)

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